**Submission Form**

***riverrun* Student Literary and Arts Journal**

**How to Submit**

* E-mailed submissions are preferred to be formatted using .doc/.docx files, to best preserve the original format of the piece
* All submissions should be attached to one submission form.

**Where to Submit**

* E-mail submissions riverrun@uccs.edu.
* E-mailed submissions are preferred. If the submitter is unable to e-mail a submission, please contact Dr. Kirsten Ortega directly at riverrun@uccs.edu.

**Submission Guidelines**

* All submissions must be the **unpublished work** of a current UCCS student. Allowing *riverrun* to publish a piece gives *riverrun* **first North American serial rights**;within 30 days of publication, rights revert back to the author.
* Any work wished to be republished needs permission and acknowledgement from *riverrun*.
* Only the author or artist of the work can submit it for publication in *riverrun*.
* No more than five (5) submissions from all genres will be accepted from any one (1) contributor. If more than five (5) entries are submitted by the same person, only the first five (5) will be considered for publication.
* E-mailed submissions and any submitted artwork will not be returned.
* Questions or comments can be e-mailed to *riverrun’s* literary editor at riverrun@uccs.edu.
* All work accepted for publication in *riverrun* becomes the property of *riverrun*. The editors of *riverrun*, both current and future, **have the right to reprint, republish, and otherwise reproduce** all work without the expressed permission of the author or artist.

**Deadlines**

* The submission deadline for the [insert edition year] edition of *riverrun* is [insert date].

**Confirmation**

* Confirmation of submissions will be sent out mid Spring semester of the publication year.

**Personal Information**

Name of Author/Artist: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Major/Minor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Author Bio (optional):

**Mailing Address:**

Street Apt.

City State Zip

**\*If the street address is different from above, please contact *riverrun@uccs.edu* or attach a separate document with the preferred mailing address.**

**Primary Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Primary E-mail Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Preferred Method to Contact You: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Submission Information**

**Title** **Genre / Medium**

(poem, fiction, non fiction, specific artistic medium

 photo, acrylic on canvas, digital painting, etc.):

|  |  |
| --- | --- |
| 1. |  |
| 2.  |  |
| 3.  |  |
| 4.  |  |
| 5. |  |

**By signing below, I acknowledge that I have read, understood, and agreed to the rules outlined on the first page of this submission form, and that all information provided on this form is accurate to the best of my knowledge. I also understand and accept all copyright laws.**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Submitter’s Print/\*Electronic Signature Date**

 \*Typed name qualifies as signature for electronic submission